



# Central Board of Secondary Education

## CENTRAL TEACHER ELIGIBILITY TEST UNIT

PS 1-2, INSTITUTIONAL AREA, I P EXTENSION, PATPARGANJ, DELHI-110092

Ph. No.: 011-22235774, 22240104 Fax : 011-22235775 E-Mail- ctet@cbse.gov.in

**Application Form for Duplicate Marks Statement/ Qualifying Certificate for the year 2011-2016**  
(To be filled by the candidate in his/her own handwriting)

FOR OFFICE USE ONLY	PLEASE NOTE
Case No. ....	Use separate form for each Document <u>Photocopy of the Form can also be used</u>
Amount of Demand Draft .....	
Demand Draft No./Date .....	This form can also be downloaded from CTET website <a href="http://www.ctet.nic.in">www.ctet.nic.in</a>
Cashier Receipt No. /Date .....	
Date of Dispatch .....	
Speed Post No. ....	
Signature of Issuing Authority .....	

**Read directions printed overleaf carefully before filling this form:**

- Name of the candidate.....
  - Father's Name.....
  - Mother's Name.....
  - Date of Birth DD/MM/YYYY .....
  - Gender Male  Female
  - Category .....
  - Mobile Number .....
  - Address for Correspondence .....
9. Duplicate Document Required (Please check whichever is applicable)  
 Marks Statement  Certificate

### FOR DUPLICATE MARKS STATEMENT (Please check the following)

Paper I  Paper II  Both (Paper I & Paper II)   
 Name of Exam. .... Month of Exam ..... Year of Exam .....  
 Roll No..... Result... (whether Qualified or Not Qualified)

### FOR DUPLICATE CERTIFICATE (Please check the following)

Paper I  Paper II  Both (Paper I & Paper II)   
 Name of Exam. .... Month of Exam ..... Year of Exam .....  
 Roll No.....

### DETAILS OF DEMAND DRAFT

Name of issuing bank ..... Demand Draft No.....  
 Amount .....(Rupees.....) Date of issue .....

Place:

Candidate Signature:

Date:

Candidate Name:

## Important Instructions

### DETAILS OF FEE

Fee for each document: Rs. 500/-

Fee to be paid through Demand Draft in favour of The Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi.

### DELIVERY OF DOCUMENT(S)

Within **14 working days** from the date of receipt of Application Form. Documents shall be dispatched at the respective address of the candidate through Speed Post/Regd. Post/Courier as the case may be. **Applicants must mention complete Postal Address with Pin Code and Mobile No. on the Application Form.**

### DOCUMENTS REQUIRED FOR DUPLICATE MARK STATEMENT FOR THE YEAR 2011-2016

- Demand Draft in favour of Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi along with application form.
- Photocopy of CTET Admit Card (if available)

### DOCUMENTS REQUIRED FOR DUPLICATE CERTIFICATE FOR THE YEAR 2011-2016

- Demand Draft in favour of Secretary, Central Board of Secondary Education drawn on any Nationalized Bank and payable at Delhi along with application form.
- Affidavit of Rs. 10/- (Rupees Ten only) stamp paper regarding missing of Qualifying Certificate.
- Photocopy of CTET Admit Card or Marks Statement or Qualifying Certificate.

### NOTE :-

The Certificate and Marksheet of CTET from December 2018 onwards are available in the Digilocker (Link)

<https://www.digilocker.gov.in>